



## Trinity Episcopal Cathedral Vestry & Chapter

(Chapter Executive Committee)

April 24, 2018

**Welcome 5:30pm in the Morrison Room**

**Nathan LeRud**

**Opening Eucharist in the Cathedral**

**Nathan LeRud**

Vestry Voting, present: Nathan LeRud (Dean), Dale Voeller (Jr. Warden), Thomas Aschenbrener, Marti Anderson, Barbara Bracken, Jerry Brown, Stephen David, Daniel Eagle, Bonnie Garrett, Elaine Harris, Kelley Pecis, Lucy Reynolds

Vestry Voting, excused: Susan Lindauer (Sr. Warden)

Non-Voting: John Barnes (Clerk), Tim McMahan (Chancellor) Matthew Lawrence (Cathedral Clergy), Julia McCray-Goldsmith (Cathedral Clergy), Ed Carveth (Treasurer), Tim McMahan (Chancellor)

Non-Voting Excused:

Others: Katie Bronson (Staff), Ajah Maloney (Staff) Sally Paton (Staff)

Chapter Voting, present: Jill Osburn, Jeanne Kaliszewski, Bishop Michael Hanley

Chapter Voting, excused: Scott Dolph

### **Management**

**Vestry Minutes of March 20, 2018 Meeting**

**John Barnes**

**Chapter Minutes of October 24<sup>th</sup>, 2017 Meeting**

*Please refer to Vestry packet of meeting materials pg 1*

*A motion was made to approve the Minutes of the March 20th 2018 Chapter Meeting as well as the March 20<sup>th</sup>, 2018 Vestry Meeting. The motion was seconded and the combined Vestry/Chapter passed the motion.*

**Finance-Related Items**

**Ed Carveth**

Financials *Information Please refer to Vestry packet of meeting materials pg 4*

Ed presents the Financial report – with some clarifications.

Preliminary Budget Report

Ed presents the Budget report of the short 6 month year. There is a pledge total of \$1.5 million, less 4.5 % uncollectible. This amount is the same as last year.

**Dean's Report**

**Nathan LeRud**

Volunteer Policies

*Information Please refer to Vestry packet of meeting materials pg 9*

Nathan presents information regarding the newly revised draft policy regarding all volunteers, including a behavioral agreement and criminal background check with everyone who serves in a volunteer capacity at Trinity. Nathan requests feedback regarding this proposed policy, and discussion was pursued of the proposal. Nathan suggests that we have a

procedure for the implementation of this by August or September, 2018. This policy would encompass approximately 300 people. This proposed policy is due to be voted on by Vestry at the next Vestry meeting.

Vestry Background Check & SAFE Church Training – Nathan reports that anyone who serves in a leadership capacity should complete the SAFE Church Training.

Nathan reports that the Ecumenical Ministries of Oregon Dinner is scheduled for May 16<sup>th</sup>. There are 6 spaces still available. Thomas Aschenbrener is planned to be honored at this event, and Nathan invites additional Vestry members to attend this event.

### Town Hall meeting debrief

Nathan presents an update concerning the Town Hall meeting of last Saturday, April 21<sup>st</sup>; discussion was pursued of this meeting, including comprehensive preparation and processes of implementation - especially of the 4 core practices of Trinity.

### Bookstore

*Please refer to Vestry packet of meeting materials pg 31*

Nathan presents information regarding a proposal from the bookstore to upgrade computer software. Discussion was pursued of how to address this need, including future use of facilities and space use – in coordination with Trinity's mission and vision.

## **Jr. Warden Report**

**Dale Voeller**

### Liturgical Space Planning Report

Dale presents an update on the Liturgical Space Planning Group – regarding upgrading (including expanding) the chancel and the nave of the Cathedral. Terry Byrd-Eason, the consultant in this pursuit, plans to return in one or two months with a design proposal.

### Projects

Dale reports that there has been little activity regarding projects due to the demand on architecture and construction. Update are planned for the fire escape – and options for this update are being considered. Repair of 2 of the red doors is planned for the summer.

Trinity Cleanout is planned for late July – Dale invites members to form a committee.

**Sr. Warden Report** – Susan not present  
Dean Evaluation

**Elaine Harris**

Elaine reports that the ministry review group has meant, and documentation is in process. At the next Vestry meeting, an executive session will be engaged to review this documentation.

Discussion was pursued of parking lot costs and policies.

## **Other Reports & Commission Minutes**

Commission & Committee Minutes

## Mission

### **Currency Task Force Reports Legacy Giving Task Force**

**Leigh Wilson**

Leigh reports an update of the Task Force and Review of the gift acceptance policy at Trinity  
What is the name? - “planned giving?” - “legacy giving” is suggested.

How do we create a “legacy moment” for Trinity members? – especially younger members – and providing assistance to these members is proposed – with emphasis on communication/conversation. This assistance could be expressed an hospitality service, including to prospective Trinity members.

A Fall forum, and group gatherings are planned for the Fall, 2018.

### **Space Use-Campus**

**Lucy & Kelley**

Lucy and Kelly present updated information regarding the Space Use Task Force. Consultant – Lisa Kay Pfannenstiel - is due to visit Trinity May 18<sup>th</sup> – 20<sup>th</sup>, 2018. A planning conference call, possibly with Skype is planned for May – prior to Lisa Kay’s visit to Trinity. Kelly presents on the pursuit of getting to future state from current state regarding use of space, with possible timelines and resource considerations.

Itinerary – with Lisa Kay – Lucy invites Vestry members to assist with accomodating Lisa Kay with an activities during her visit.

### **Questions & Concerns**

**Adjourn at 7:27 P.M.**

**Dale Voeller**

#### 2018 Meetings

**April 24 Vestry/Chapter**

**May 22**

**June 26**

**August 28 Vestry/Chapter**

**September 25**

**October 23 Vestry/Chapter**

**November 27**

#### 2019 Meetings

**January 22**

**January 27 Annual Meeting 11:45am**