



## Trinity Episcopal Cathedral Vestry

(Chapter Executive Committee)

March 20, 2018

**Welcome 5:30pm in the Morrison Room**

**Nathan LeRud**

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Dale Voeller (Jr. Warden), Thomas Aschenbrener, Marti Anderson, Barbara Bracken, Jerry Brown, Stephen David, Daniel Eagle, Bonnie Garrett, Elaine Harris, Kelley Pecis, Lucy Reynolds

Vestry Voting, excused:

Non-Voting: John Barnes (Clerk), Tim McMahan (Chancellor) Matthew Lawrence (Cathedral Clergy), Julia McCray-Goldsmith (Cathedral Clergy), Ed Carveth (Treasurer)

Non-Voting Excused: Tim McMahan (Chancellor)

Others: Katie Bronson (Staff), Ajah Maloney (Staff), Jerry Petty (Personnel)

**Susan opens the meeting with a prayer/poem.**

### Management

**Vestry Minutes of February 27, 2017 Meeting**

**John Barnes**

Please refer to Vestry packet of meeting materials pg 1

*A motion was made to approve the Minutes of the February 27th, 2018 Vestry Meeting. The motion was seconded and the Vestry passed the motion.*

**Finance-Related Items**

**Ed Carveth**

Financials Please refer to Vestry packet of meeting materials pg 5

Ed presents the Finance Report to date for this calendar year. Ed states that we are a bit under budget on revenue, although under budget on expenditures.

Parochial Report Action Please refer to Vestry packet of meeting materials pg 24

Ed presents the Parochial Report – included within which is the DPA – The Diocesan Parochial Assessment.

*A motion was made to approve the Parochial Report.. The motion was seconded and the Vestry passed the motion.*

**Dean's Report**

**Nathan LeRud**

Please refer to Vestry packet of meeting materials pg 50

Volunteer Policies

Nathan suggests that a Volunteer Policy should be in place at Trinity – including possibly a screening process for all who volunteer at Trinity. Nathan states that he plans to prepare a written policy, including inclusion of protocol for Registered Sex Offenders. Nathan requests that Vestry members review the model from the Episcopal Church in Connecticut.

Discussion was pursued of this proposed policy. Nathan plans to engage further review and research on this topic, and report on this at the next Vestry meeting.

EMO (Ecumenical Ministries of Oregon) Dinner-May 16th

Nathan requests RSVP's for attendance at the meeting.

Town Hall meeting- Nathan reports on the Town Hall meeting – which involves ministry organization, and Nahtan suggests that Vestry members attend this meeting – on Saturday, April 21<sup>st</sup>, 9:00am-1:00pm

## **Jr. Warden Report**

**Dale Voeller**

Pay Parking Lot

No information for this month – Dale states that there has been a net proceeds of \$600.00 so far.

Projects

Repairs – including the Red Doors – are planned incrementally

Lights – Dale reports that Gardiner has been working on light replacement throughout the Cathedral.

Replacement of Doors – Waterleaf Consultants is involved, and plans to provide us with plans to replace Kempton Hall doors. Dale also reports that updating of the fire escape is in process – beginning with documentation

National Historic Site registry – Dale states that Bob Hadlow is working on the application for this identification

Trinity Cleanout - Dale reports that Katie plans to communicate with staff and commissions to identify and then dispose of not needed goods.

## **Other Reports & Commission Minutes**

Vestry Leadership Workshop Report

**Barbara Bracken**

Barbara reports on the Vestry Leadership Conference and she states this 4 hour long session - was well attended and was very helpful.

Commission & Committee Minutes

*Please refer to Vestry packet of meeting materials pg 56*

## **Mission**

### **Campus**

Parking

**Ross Cornelius**

Ross reports that the parking committee has been studying the east lot. Land use consultant – John Spencer has been involved with this committee. Ross states that there is a substantial shortage of parking space

Ross states that rezoning is in the works – and Ross expresses optimism that this zoning change will be approved. Ross indicates that medical office may be the most optimum use of the commercial space of the proposed building.

The zoning change proposed is from high density residential to CM3 – high density commercial zoning.

Ross states that he and members of the committee have met recently with City of Portland representatives in the rezoning proposal process. Ross also states that the dental practice adjacent to the east lot has been involved, as well as local community involvement.

Ross further reports that there is a team being assembled for the financial aspects of the process.

Next steps include:

Continuing the contract with the Land Use Consultant – John Spencer – in the pursuit of:

- 1.) Neighborhood Organization
- 2.) Architectural selection
- 3.) Early Assistance Fees
- 4.) Architectural Renderings

*A motion was made to approve the expenditure of \$18,400 in the pursuit of the Parking Pre-Development Process from the Vestry Unallocated Fund. The motion was seconded and the Vestry passed the motion.*

## **Sr. Warden Report**

**Susan Lindauer**

### **Nominating Committee**

Susan reports that Elaine Harris has accepted the position of chair of the nominating committee. Elaine, Daniel and Kelly make up this committee.

*A motion was made to enter Executive Session at 7:27 P.M.  
The motion was seconded and the Vestry passed the motion.*

### **Exit Executive Session and Adjourn at 8:51 P.M.**

**Susan Lindauer**

#### **2018 Meetings**

**March 20**

**April 24 Vestry/Chapter**

**May 22**

**June 26**

**August 28 Vestry/Chapter**

**September 25**

**October 23 Vestry/Chapter**

**November 27**

#### **2019 Meetings**

**January 22**

**January 27 Annual Meeting 11:45am**