



**Trinity Episcopal Cathedral Vestry**  
(Chapter Executive Committee)  
**for January 23, 2018**

**Welcome 5:30pm in the Morrison Room**

**Nathan LeRud**

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Roger Qualman (Jr. Warden) Barbara Bracken,, Bonnie Garrett, Elaine Harris, Fred Jeibmann, Jill Kirk,, Lucy Reynolds, Jenn Satalino-Stone, Susan Workman

Vestry Voting, excused: Daniel Eagle, Kelley Pecis.

Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk), Tim McMahan (Chancellor), Matthew Lawrence (Cathedral Clergy)

Non-Voting Excused: Julia McCray-Goldsmith (Cathedral Clergy)

Others: Katie Bronson (Staff), Ajah Maloney (Staff), Sally Paton (Finance Manager), Thomas Aschenbrener (New Vestry), Marti Anderson (New Vestry), Stephen David (New Vestry), Jerry Brown (New Vestry), Terry Byrd Eason (liturgical design consultant), Dale Voeller (incoming Junior Warden.)

**Introductions**

**Susan opens the meeting with a prayer.**

**Management**

**Vestry Minutes of November 28, 2017 Meeting**  
*Please refer to Vestry packet of meeting materials pg 1*

**John Barnes**

**Annual Meeting Minutes January 29, 2017**

*Please refer to Vestry packet of meeting materials pg 4*

***A motion was made to approve the amended Minutes of the November 28th, 2017 Vestry Meeting as well as the minutes of the Annual Meeting of January 29<sup>th</sup>, 2017. The motion was seconded and the Vestry passed the motion.***

**Finance-Related Items**

**Ed Carveth**

Financials *Please refer to Vestry packet of meeting materials pg 8*

Ed presents the 2017 financial report. Ed reports that there was \$113 million less than budget – with over budget on revenue and under-budget on pledges. Nathan states that there is concern about this development, although such will be addressed.

6-month Budget approval *Please refer to Vestry packet of meeting materials pg 26*

Ed presents the 2018 proposed budget. The budget year is changing to a fiscal year beginning July 1<sup>st</sup>, 2018 – and the next six months is a time of transition to this new budget year. Also, zero based budgeting will begin for Music, Building and Grounds, and Parish Community Life as of the new budget year on July 1<sup>st</sup>, 2018.

*A motion was made to approve the proposed 2018 six month budget.  
The motion was seconded and the Vestry passed the motion.*

## **AGC – Annual Giving Campaign Report**

AGC Update

**Ajah Capps**

Ajah reports that we are at 93 percent of goal, with \$99 thousand left to raise to achieve the goal of \$1.5 million. 64 new pledges have been received. Ajah and Nathan suggest assistance from Vestry members to communicate with outstanding pledges. Discussion was pursued about the AGC process. Ajah distributes thank you cards to Vestry members for mailing to congregants who have pledged.

## **Dean's Report**

Terry Byrd Eason

**Nathan LeRud**

Nathan introduces Mr. Terry Byrd Eason, Liturgical Space Consultant. There was a meeting today of the Committee on Liturgical space. A comprehensive view is being pursued – with a vision to the future. Five visits are planned of this Committee, and Mr. Eason plans to present drawings at the next Committee meeting.

Annual Meeting Overview

Nathan presents information regarding the annual meeting, including his presentation on the topic areas of Culture, Campus and Continuity.

## **Jr. Warden Report**

Parking Structure Update

**Roger Qualman**

Roger reports that the process of adding 250 parking spaces in the East lot is ongoing. Zoning changes are in process with the City of Portland Planning Commission. Finances planning, including funding sources and processes for seed money are being pursued.

Pay Parking Lot

Roger reports that the pay lot has not generated significant income to date, although it is early in the process and such may change as time goes by.

Roger states that he plans to continue to work on the Parking Committee as well as work on a proposed columbarium after he leaves the Junior Warden position.

Roger states that he has been coordinating the transition of the Junior Warden position with Dale Voeller.

Reserve Study

Roger reports Reserve Study has been completed.

## **Sr. Warden Report**

Dean Evaluation

**Susan Lindauer**

Susan reports Elaine and Jerry have formed a Committee for the Dean's Evaluation. Elaine states that the evaluation process is being developed, including Nathan, Vestry and Staff. Elaine plans to return with more information about this process at the next Vestry Meeting

Vestry Retreat- February 2 & 3

Susan reports on preparation plans for the Vestry Retreat. Susan plans to send out more information regarding the schedule and itinerary of the Retreat to Vestry members soon.

Vestry Leadership Training *Please refer to Vestry packet of meeting materials* pg 33

Susan expresses a Thank You, , with a toast, to outgoing Vestry members

## **Other Reports & Commission Minutes**

Commission & Committee Minutes *Please refer to Vestry packet of meeting materials*pg 34

## **Mission**

## **Vision Updates**

### **Currency Report**

**Jim Reynolds**

Jim presents a summary of the Currency Vision – 2037 - with a visual presentation. Stewardship and Sustainability is the primary theme. This pursuit is to serve the Mission of the Cathedral – that of Radical Love and Hospitality. There are three areas of this Mission: Culture, Campus, Continuity and Currency – and Currency serves the other three areas. Jim presents “Headlines” of information/results – as well as future needs and opportunities explored by the Currency Vision Committee. Jim presents the work stream structure summary categories – including potential income generation areas.

## **Questions & Concerns**

**Susan adjourned the meeting at 8:10 P.M.**

**Susan Lindauer**

*Respectfully Submitted,*

**John A. Barnes**  
Clerk

### **2018 Meetings**

**January 23**

**February 2&3 Vestry Retreat time TBD**

**February 4 Annual Meeting 11:30am**

**February 27**

**March 20 at 6:30pm**

**April 24 Vestry/Chapter**

**May 22**

**June 26**

**August 28 Vestry/Chapter**

**September 25**

**October 23 Vestry/Chapter**

**November 27**

*Unless noted, all meetings begin at 5:30pm*