



## Trinity Episcopal Cathedral Vestry

(Chapter Executive Committee)

November 28, 2017

**Welcome 5:30 pm in the Morrison Room**

**Nathan LeRud**

**Eucharist in the Cathedral**

**Nathan LeRud**

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Barbara Bracken, Bonnie Garrett, Elaine Harris, Fred Jeibmann, Jill Kirk, Kelley Pecis, Jenn Satalino-Stone

Vestry Voting, excused: Lucy Reynolds, Susan Workman, Roger Qualman (Jr. Warden), Daniel Eagle

Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk), Tim McMahan (Chancellor), Bruce Neswick  
Julia McCray-Goldsmith (Cathedral Clergy) Marlene Mutchler (Cathedral Clergy), Matthew Lawrence (Cathedral Clergy)

Non-Voting Excused: Katie Bronson (Staff),

Others: Ajah Maloney (Staff), Sally Paton (Finance Manager)

**Susan opens the meeting with a prayer**

### Management

**Vestry Minutes of October 24, 2017 Meeting**

**John Barnes**

Please refer to Vestry packet of meeting materials pg 1

*A motion was made to approve the Minutes of the October 24th, 2017 Vestry Meeting as amended. The motion was seconded and the Vestry passed the motion.*

**Finance-Related Items**

**Ed Carveth**

Financials

Please refer to Vestry packet of meeting materials pg 4

Ed presents the financial report in a summarized form. Ed states that we are tracking the budget well.

Budget Meeting

Ed reports that the budget committee met and has prepared a 6 month budget (based on the 12 month budget) and this budget is presented. This 6 month budget will be presented at the January, 2018 Vestry Meeting.

Clergy Housing Allowance

Please refer to Vestry packet of meeting materials pg 8

Ed presents the Clergy Housing Allowance.

*A motion was made to approve the Clergy Housing Allowance.  
The motion was seconded and the Vestry passed the motion.*

**AGC (Annual Giving Campaign) Report**

AGC Update

**Ajah Capps**

Ajah presents information regarding the AGC, with a handout. Ajah states 75% of goal of the goal of \$1.5 million has been received. This amount is slightly ahead of the 2017 campaign at this time of year. Ajah states that there are some members who have left and returned to Trinity.

## Dean's Report

Nathan LeRud

### Marlene Update

Nathan reports that Marlene is planned to be at Trinity through the end of December. Marlene's celebration is planned for December 17<sup>th</sup>.

Julia suggests funds that have been allocated for the Canon for Cathedral life will be expended for Marlene's celebration.

Discussion was pursued of plans for a gift for Marlene.

Nathan reports that options are being considered for youth ministry, and options are also being considered for the campus youth ministry portion of Marlene's position.

### Outreach

Please refer to Vestry packet of meeting materials pg 9

Nathan references information regarding Outreach ministries including procedures and guidelines for new development.

### Security Training-Sunday Morning

Nathan states that Sunday Morning Security Training planning is under way. Such security training is planned to be expanded to other groups and times.

### Terry Byrd Eason

Please refer to Vestry packet of meeting materials pg 13

Nathan presents the Terry Byrd Eason Design proposal and funding for his design plans.

***A motion was made to approve \$50,000.00 to be expended from the dean's technology fund. for the Terry Eason design proposal .The motion was seconded and the Vestry passed the motion.***

Brendan Barnicle Ordination - is planned for Dec. 10<sup>th</sup>, 2017 at Stephen's. Nathan plans to preach.

### Music Finances

Bruce presents information, including a handout, regarding Music finances, including the 2017-2018 budget. Bruce suggests forming a planning group for Music.

## Jr. Warden Report - Jr. Warden Not Available

### Parking Structure Update

Tim McMahan

Tim presents information regarding planning for a parking structure - CMR-d high density commercial zoning of the east lot was proposed, and the City planning commission has approved this proposal. This recommendation is planned to be presented to the Portland City Council. Review of this proposal by the Portland City Council will likely be completed in the Spring or Summer, 2018. Tim presents the need to consider design and use, for which consultants may be needed.

### Pay Parking Lot

This topic will be discussed at the next Vestry Meeting.

## Sr. Warden Report

Susan Lindauer

Vestry Retreat- February 2<sup>nd</sup> & 3<sup>rd</sup> – Susan presents information regarding the planned Vestry retreat

Newcomer Vestry Meeting Report – Susan reports on the training for incoming Vestry members – and Susan suggests that this process be incorporated in the Vestry retreat.

Holy Spirit Award *Please refer to Vestry packet of meeting materials* pg 17  
Discussion was pursued of possible candidates for this award.

Christmas Party – Bonnie and Lee Garrett are offering their home for the Christmas Party – planned for Dec 17<sup>th</sup> -5 to 7 P.M.  
(*Addendum of 01/23/02018 – A unanimous decision was made by all Vestry members present on December 17<sup>th</sup> to change the Annual Meeting date to February 4<sup>th</sup>, 2018.*)

### **Other Reports & Commission Minutes**

Commission & Committee Minutes *Please refer to Vestry packet of meeting materials* pg 18

## **Mission**

### **Vision Updates**

#### **Continuity**

Nominating Committee

**Leslie Carveth**

*Please refer to Vestry packet of meeting materials* pg 22

Leslie presents information about the Nomination process, and distributes a report to all regarding this process.

Jenn, Fred, Jill and Susan are leaving the Vestry, and four Trinitarians have been proposed for participation on Trinity's vestry. The new Vestry nominees are: Jerry Brown, Marti Anderson, Stephen David and Thomas Aschenbrener.

Proposed Alternate Diocesan Convention Delegates are Sarah Pierce, Lauren Loos, and Alan Murray.

*A motion was made to approve the slate of Vestry and Alternate Diocesan Convention Delegates.  
The motion was seconded and the Vestry passed the motion.*

#### **Culture**

**Bonnie & Barbara**

Julia presents information regarding the Culture Task Force, and she requests input regarding individuals' participation at Trinity.

Bonnie and Barbara provide an update regarding the progress of the Culture Task Force.

The Trinity Annual Meeting is scheduled for Sunday, January 28th, 2018.

### **Questions & Concerns**

**Adjourn at 8:00 P.M.**

**Susan Lindauer**

*Respectfully Submitted,*

**John Barnes, Clerk**

**Scheduled Vestry and Chapter Meetings 2017-2018**  
**November 28**

**2018 Meetings**

**January 23**

**January 28 Annual Meeting 11:30am**

**February 2&3 Vestry Retreat time TBD**

*Unless noted, all meetings begin at 5:30pm*