



DRAFT
Trinity Episcopal Cathedral Vestry

(Chapter Executive Committee)

October 24, 2017

Welcome 5:30pm in the Morrison Room

Nathan LeRud

Eucharist in the Cathedral

Nathan LeRud

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Roger Qualman (Jr. Warden)
Barbara Bracken, Daniel Eagle, Elaine Harris, Fred Jeibmann, Jill Kirk, Kelley Pecis, Lucy Reynolds,
Jenn Satalino-Stone, Susan Workman

Vestry Voting, excused: Bonnie Garrett

Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk), Tim McMahan (Chancellor)
Julia McCray-Goldsmith (Cathedral Clergy) Marlene Mutchler (Cathedral Clergy),
Matthew Lawrence (Cathedral Clergy)

Non-Voting Excused:

Others: Katie Bronson (Staff), Ajah Maloney (Staff)

Susan begins the meeting with a prayer

Management

Vestry Minutes of September 26, 2017 Meeting

John Barnes

Please refer to Vestry packet of meeting materials pg 1

*A motion was made to approve the Minutes of the September 26th, 2017
Vestry Meeting. The motion was seconded and the Vestry passed the motion as amended.*

Finance-Related Items

Ed Carveth

Financials

Please refer to Vestry packet of meeting materials pg 4

Ed presents a summary of the financial report, which is greatly reduced – a “dashboard” of the totality of Trinity’s Financial picture.

Fiscal Year Change

Please refer to Vestry packet of meeting materials pg 5

*A motion was presented to change to a fiscal budget year – from July 1st to June30th.
The motion was seconded and the Vestry passed the motion.*

Ed presents information on the change of the budget year to July 1 to June 30th. A “short year” will be January to June, 2018.

Audit Approval

*A motion was presented to accept and approve the audit.
The motion was seconded and the Vestry passed the motion as amended.*

A 3 year cycle Rotating Zero Based budgeting is to begin in January – effective July 1st, 2018 – beginning with three areas – Music, Buildings and Grounds, and Parish Life.

AGC (Annual Giving Campaign) Report

AGC Update

Katie Bronson

Katie reports that there are currently 213 pledges - for 35% of the total goal – with 16 new pledges.

Dean's Report

Nathan LeRud

Maria McDowell Final Endorsement *Please refer to Vestry packet of meeting materials pg 6*

Nathan presents Maria Mcdowell for Endorsement for Ordination.

Brendan Barnicle ordination is Sunday December 10th at St. Stephen's, Portland.

Finance Manager Update:

Sally Paton has been hired as finance manager at Trinity – welcome to Sally!

Marlene reports she is moving to St. Bede's Forest Grove. Marlene's tenure at Trinity is ending in December and beginning at St. Vincent's in February, 2018.

Jr. Warden Report

Roger Qualman

Pay Parking Lot

Roger presents an update on the paid parking in the east lot. Financial information regarding the parking structure will be available next month.

Funding Multi-Story Development -

Roger reports general information regarding funding of a possible multi-story parking structure.

Insurance Broker -

Roger presents information regarding fire and casualty insurance, including the arrangement for an insurance broker to represent Trinity's insurance needs.

Terry Byrd Proposal *Please refer to Vestry packet of meeting materials pg 7*

Mr. Byrd, a liturgical designer, has proposed changes of interior liturgical space design at Trinity. Roger reports that liturgical design changes are being considered for the future. Nathan reports that these changes are broad in scope and a long term project.

Sr. Warden Report

Susan Lindauer

Susan defers a Sr. Warden report to Vision Updates

Other Reports & Commission Minutes

Commission & Committee Minutes *Please refer to Vestry packet of meeting materials pg 11*

Mission

Vision Updates Continuity

Nominating Committee

Susan Workman

Susan presents information regarding the Nominating Committee. Four candidates for Vestry positions are proposed, and these candidates will soon be confirmed. These nominations will be presented at the November Vestry meeting.

Sarah Pierce, Lauren Loos, Alan Murray have accepted Diocesan delegate nominees.

Currency

Currency Task Force Update

Susan Lindauer

Susan reports on the recent Currency Task Force meeting, with assistance of a distributed handout with this information. Discussion was pursued of this information and future planning.

Culture

Bonnie & Barbara

Small group update

Please refer to Vestry packet of meeting materials pg 21

The six ministries of Culture are progressing well. These are: newcomer welcome, education, newcomer mentoring, small group formation, and neighborhood ministries.

Bonnie speaks about the Small Group Study, and presents a handout with responses to the “Connecting with Trinity Survey.”

Lucy presents an update on the Red Door Initiative. She reports that the “second door” is opening - that of immigration advocacy. Ron Werner, an ELCA pastor, is planned to present at the Forum this coming Sunday, as well as preaching on Sunday October 29th. A *Congregation Connect* meeting is planned for this coming Monday, October 30th. Lucy also reports that the English as a Second Language tutoring program is close to implementation.

As part of the support for immigration advocacy, Julia states that the lessons at the 10:00 A.M. Eucharist this coming Sunday will be in different languages, and spoken by native speaking immigrants in those languages. Julia also presents providing “space” at intercessions during Sunday Eucharist, including speaking thanksgivings aloud. Julia states that this is an ongoing process.

Questions & Concerns

Susan Adjourns the meeting 8:05 P.M.

Susan Lindauer

Scheduled Vestry and Chapter Meetings 2017-2018

November 28

2018 Meetings

January 23

January 28 Annual Meeting 11:30am

Unless noted, all meetings begin at 5:30pm