



DRAFT
Trinity Episcopal Cathedral Vestry
(Chapter Executive Committee)
September 26, 2017

Welcome 5:30pm in the Morrison Room

Nathan LeRud

Opening Eucharist in the Cathedral

Nathan LeRud

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Roger Qualman (Jr. Warden) Barbara Bracken, Daniel Eagle, Elaine Harris, Fred Jeibmann, Jill Kirk, Kelley Pecis, Lucy Reynolds, Jenn Satalino-Stone, Susan Workman

Vestry Voting, excused: Bonnie Garrett

Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk), Tim McMahan (Chancellor)

Julia McCray-Goldsmith (Cathedral Clergy) Matthew Lawrence (Cathedral Clergy), Jerry Petty

Non-Voting Excused: Marlene Mutchler (Cathedral Clergy)

Others: Katie Bronson (Staff), Ajah Maloney (Staff)

Susan opens the meeting with a prayer.

Management

Vestry Minutes of August 22, 2017 Meeting

John Barnes

Please refer to Vestry packet of meeting materials pg 1

A motion was made to approve the Minutes of the August 22nd , 2017 Vestry Meeting. The motion was seconded and the Vestry passed the motion.

Finance-Related Items

Ed Carveth

Financials Please refer to Vestry packet of meeting materials pg 5

Ed presents the Financial report. Ed states that Kristi Vogel has left the position of finance manager, and our prior finance manager, Sally Payton has been assisting in Kristi's absence.

Matthew- Housing Allowance Please refer to Vestry packet of meeting materials pg 22

*A motion was made to disperse \$8200.00 for pastor Matthew's housing allowance for the remainder of the calendar year
The motion was seconded and the Vestry passed the motion.*

Budget Meeting Please refer to Vestry packet of meeting materials pg 23

Ed reports on the recent budget committee meeting. Two proposals were brought forward for discussion from this meeting:

- 1.) Rolling zero based budgeting on a 5 year budget – with three ministry areas at a time to be budgeted. Ed explains zero-based budgeting - The purpose of zero based budgeting is to provide optimal use of our resources,
- 2.) Align financial and program years. Budget year to be changed to fiscal year – from July 1st to June 30th - to begin July 1st, 2018.

These proposals are to be, and possibly raised for a vote at the next Vestry meeting.

Audit Review & Acceptance *Please refer to Vestry packet of meeting materials pg 24*

Ed presents the financial audit report recently completed some improvements. The audit report will be reviewed and voted for acceptance at the next Vestry meeting.

AGC Report

AGC (Annual Giving Campaign) Update & Vote on Goal

Ajah & Jerry

Jerry presents an update regarding the Annual Giving Campaign. October 1st begins the campaign, and a letter is planned to be sent to congregants on October 3rd. Jerry requests that Vestry members pledge

Ajah reports a goal of \$1.5 million for the 2018 campaign has been proposed by the financial committee. Discussion was pursued regarding this goal for next year.

*A motion was made to approve the proposed budget goal of \$1.5 million for 2018.
The motion was seconded and the Vestry passed the motion.*

Online Platform Update

Ajah & Katie

Ajah presents the online platform for pledging – including how to pledge and how to pay one's pledged amount via the new Realm Online Program.

Dean's Report- Nathan on Sabbatical

Nathan LeRud

Brendan Barnicle Final Endorsement for Ordination *Please refer to Vestry packet of meeting materials pg 50*
Brendan's endorsement for Ordination is distributed to the Vestry.

*A motion was made to approve the endorsement of Brendan for ordination to the priesthood.
The motion was seconded and the Vestry passed the motion.*

Matthew Introduction – Matthew introduces himself, and all present introduce themselves. Installation of Matthew as Canon for Spiritual Formation is at Evensong Sunday, October 1st at 5:00 P.M.

Finance Manager Update – Nathan presents an update on the Finance Manager search. Nathan requests input regarding this search, and discussion was pursued of options that are being considered.

Jr. Warden Report

Roger Qualman

Pay Parking Lot *Please refer to Vestry packet of meeting materials pg 51*

Roger presents information regarding the paid parking planning. A contract has been completed with Star Park, a local company. The program begins October 1st. Roger suggests that we inform the congregation regarding commercializing the east lot. There is a plan for monthly parking tags for prospective parking lot users. The plan is for Star Park to manage parking for Timbers and Thorns soccer games. Nathan reports that there will be an explanatory email sent out to Trinity congregants. Roger offers to manage a table after the Sunday 10:00 A.M. Eucharist.

Funding Multi-Story Development

Roger reports on funding for a parking structure land use consultant. Discussion was pursued of moving forward with planning for a parking structure.

*A motion was made to fund \$12,025.00 for a land use consultant contract to be expended from the Vestry unallocated fund as a loan for a period of one year.
The motion was seconded and the Vestry passed the motion.*

Sr. Warden Report

Susan Lindauer

Susan reports on the recent Cooler Blessing celebration – which was well attended.

Other Reports & Commission Minutes

Commission & Committee Minutes Please refer to Vestry packet of meeting materials pg 52

Mission

Vision Updates

Continuity

Nominating Committee

Susan Workman

Susan reports on the recent Nominating Committee meeting, including skill sets needed. Susan distributes a Vestry Experience Matrix from the Vestry Class of 2017-2018 for review, and consideration of potential nominees.

Currency Task Force Update Please refer to Vestry packet of meeting materials pg 62 **Susan Lindauer**

Currency – Susan suggests that further discussion of the the Currency Task Force be tabled until next month’s Vestry Meeting.

Questions & Concerns

Adjourn Susan adjourns the meeting at 7:52 P.M.

Susan Lindauer

Scheduled Vestry and Chapter Meetings 2017-2018

October 24 Chapter & Vestry

November 28

2018 Meetings

January 23

January 28 Annual Meeting 11:30am