

Trinity Episcopal Cathedral Vestry
(Chapter Executive Committee)
May 24, 2016

Welcome 5:30pm in the Morrison Room

Nathan LeRud

Opening Eucharist in the Cathedral

Nathan LeRud

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Roger Qualman (Jr. Warden) Nancy Bennetts, Leslie Carveth, Daniel Eagle, Elaine Harris, Fred Jeibmann, Steve Isaacson, Jill Kirk, Kelley Pecis,, Susan Workman
Vestry Voting, excused: Jenn Satalino-Stone
Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk), Raggs Ragan (Cathedral Clergy) Craig Chanti, Marlene Mutchler
Non-Voting Excused: Jim Bethell (Interim Associate Priest), Tim McMahan (Chancellor)
Others: Ajah Capps (Staff), Katie Bronson (Staff), Mic Fleming.

Susan opens the meeting with a prayer

Consent Agenda

Vestry Minutes of April 26, 2016 Meeting

Please refer to Vestry packet of meeting materials pg 1

John Barnes

Finance-Related Items

Ed Carveth

Financials Please refer to Vestry packet of meeting materials pg 4

Approval of Consent Agenda

A motion was made to approve the Consent Agenda including amendments to the Vestry Minutes of the April 26th, 2016 Vestry Meeting as amended. The motion was seconded and the Vestry passed the motion.

Management

Comprehensive Campaign

Construction Update

Katie Bronson

Katie reports that new doors have been installed in Kempton Hall. Other doors are planned – for the back and front entrances. The new doors are ADA compliant.

Katie reports that the back of the Cathedral roof replacement has begun, and construction for the accessibility is continuing, including rock installation.

Katie also reports that bathroom refit was completed earlier than was expected.

Dean's Report

Nathan LeRud

Search Committee Please refer to Vestry packet of meeting materials pg 22

Dean LeRud provides an update regarding the Canon for Cathedral Life position. There were 26 candidates considered, and 9 phone interviews are planned, and 4 have been completed. All phone interviews are planned to be completed in the coming week. Nathan expresses the priority of treating all candidates with respect and courtesy. Nathan states that finalist candidates will be invited to communicate with Vestry members.

Outreach Endorsement Please refer to Vestry packet of meeting materials pg 23

Nathan reports that the Outreach Commission has presented a proposal that Trinity endorse the the Welcome Home Coalition organization. Nathan presents the priority of Advocacy and Justice for Trinity. Nathan states that there are approximately 100 partners in the Welcome Home Coalition. Nathan suggests thinking of this organization and request as coincident with Trinity's core values.

Discussion was pursued of becoming an Endorsing Organization of the Welcome Home Coalition. This endorsement does not include support of a political bond or ballot measure.

A motion was made to become a Endorsing Organization of the Welcome Home Coalition for general endorsement. The motion was seconded and the Vestry passed the motion.

Jr. Warden Report

Roger Qualman

Parking Lot – Roger reports an update on the proposal for managing the parking lot. Roger states that the City of Portland is still in the process of changing administrative rules, and the plan is to postpone action furthering this process pending completion of The City's administrative rule changes. The Finance Committee has agreed to generate some revenue from parking. There has been a proposal from a parking company regarding a cash card machine, which is reinforced with a written ticket in the amount of \$39.00. Katie reports that the south and east parking lots have been patrolled for the past 1 ½ weeks, with tag notices that are placed on car windshields. 30 cars were tagged in the past week. The plan is for repeat offenders to be towed.

Kempton Roof – Roger reports there has been a report of rot damage in the Kempton Hall roof. Cost of repair is estimated to be \$12,000 to \$18,000. This cost will be expended from the Building and Grounds budget. Roger advocates for a contingency fund to address this type of expense in the future.

Roger reports that there is a plan to proceed with a Reserve Study – of the entirety of Trinity property – including pricing, and expected life expectancy. \$10,000 is the estimated cost, and this cost will also be taken from the Building and Grounds budget.

Sr. Warden Report

Susan Lindauer

Susan reports on Vision Session Meeting that is planned for June 4th

Susan states that there have been planning group meetings, which included Elaine, Jill and Kelly. Susan states that the time of the Vision Group meeting is 9:00 A.M. to 2:00 P.M. and the Agenda is yet to be prepared – please RSVP to Katie.

Other Reports & Commission Minutes

Commission & Committee Minutes Please refer to Vestry packet of meeting materials pg 30

Mission & Team Building

A motion was made at 6:55 P.M. to enter Executive Session. The motion was seconded and the Vestry passed the motion.

Executive session was concluded at 7:31 P.M.

Team Building

Daniel Eagle

Daniel presents a Godly Play exercise

Vestry Leadership & Vision

Trinity Financial Conversation Please refer to Vestry packet of meeting materials pg 37 **Nathan**

Nathan presents and suggests a discussion regarding sustainable finances, given demographics of Trinity, including aging of the Trinity congregation.

Nathan presents the concept of “Stories”, or how we frame the conversation regarding financial sustainability.

Discussion was engaged on this topic by all present.

Parking Update

Kelley Pecis

Kelley presents an update regarding the Parking Planning Group – the STEPS Group – including the following four items:

1. Level 1 Environmental Study has begun on all three of Trinity's parking lots.
2. Approval using current zoning and change of City of Portland Administrative Rules does not appear to be a viable option.
3. City Zone change is the most viable option to move forward.
4. Meetings – have continued with several local community groups, advisors and other key stakeholders in the NW parking communication, as well as a parking consultant.

Plans are to study our own parking demands with the parking consultant, as well to be in communication with an architect regarding possible future parking plans.

Nathan adjourns the Meeting at 9:00 P.M.

Respectfully Submitted,

John Barnes, Clerk

Scheduled Vestry and Chapter 2016

**June 28, Vestry & Chapter August 23, September 27,
Vestry & Chapter October 25, November 29
Unless noted, all meetings begin at 5:30pm**

