

Trinity Episcopal Cathedral Vestry

(Chapter Executive Committee)

April 26, 2016

Welcome and Roll Call: 6:30pm in the Morrison Room

Nathan LeRud

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Roger Qualman (Jr. Warden) Leslie Carveth, Daniel Eagle, Elaine Harris, Fred Jeibmann, Jill Kirk, Kelley Pecis, Jenn Satalino- Stone

Vestry Voting, excused: Steve Isaacson, Nancy Bennetts, Susan Workman

Non-Voting: Ed Carveth (Treasurer), Jim Bethell (Interim Associate Priest), John Barnes (Clerk), Tim McMahan (Chancellor)

Non-Voting Excused: Raggs Ragan (Cathedral Clergy)

Others: Ajah Capps (Staff), Katie Bronson (Staff)

Susan offers a prayer to start the meeting

Consent Agenda

Vestry Minutes of March 29, 2016 Meeting reviewed

Please refer to Vestry packet of meeting materials pg 3

John Barnes

Finance-Related Items

Ed Carveth

Financials Please refer to Vestry packet of meeting materials pg 5

Parochial Report Acceptance Please refer to Vestry packet of meeting materials pg 21

Ed presents the Financial Report and the Parochial Report

Approval of Consent Agenda

*A Motion was made to approve the Consent Agenda, including prior Vestry Meeting Minutes, The Financial Report and the Parochial Report.
The motion was seconded and the Vestry passed the motion.*

Management

Comprehensive Campaign

Old Slate Roof Tiles

Leslie Carveth

Leslie states that there has been discussion of the use of old slate roof tiles for gifts or art objects.

Accessibility Update

Ajah Capps

Ajah presents an update on the Accessibility Project Ajah, including an update on the Comprehensive Campaign financials – including \$140,000 in checking, and \$1.428 Million in the money market account (for the Comprehensive Campaign), and \$1.970 Million in the Conservation Trust Fund.

Discussion was pursued of options for funding the ongoing roof construction – the Bridge loan. The Finance Committee plans to address this topic, and to present this information at the May Vestry Meeting.

Roofing & Rosales Update

Ajah Capps

Ajah presents information regarding the Comprehensive Campaign. She states that the 1956 roof construction was completed on time and under budget. Accessibility Construction – south side is nearly complete. Planned completion date is August, 2016. Slate for new roof is coming soon and will be placed in the Trinity Place parking lot during construction. Scaffolding will be placed on the north side first, and then the south side... Completion date for the roof is October, 2016.

Ajah states that the organ will be covered during construction. The organ will be silent May 1st through September, 2016. The announcement of the organ going silent is planned for Sunday, May 1st, and a written announcement will be mailed out to parishioners this week.

Dean's Report

Nathan LeRud

Search Committee - Nathan reports that there are a number of applicants for the Canon for Cathedral Life, and the selection process is progressing. The goal is to have someone selected by July, 2016, and to begin in the position in September, 2016. Discussion was pursued of the detail of the selection process, including the use of a selection matrix.

Outreach Hire – Nathan reports Barbara Curtain has been hired as a new Outreach kitchen manager. This is a part-time position – 19 hours per week. Joe and Heidi Rose will be recognized and celebrated on Sunday, June 5th.

Vision Group – Nathan reports that these are plans to schedule a Vision Group Meeting in June, 2016. Nathan proposes that Vision meetings occur 3 times per year, and Scheduled LCC Meetings are planned to be discontinued in September, 2016. Nathan suggests forming a working group that may be expanded to include larger groups to engage Ministry Planning. Susan suggests a small group (2 or 3) of Vestry members attend the planning group to prepare for Vision Group Meetings. Elaine, Jill and Susan plan to participate in this pursuit.

Ecumenical Ministries of Oregon Dinner-May 18 – Nathan states that there are 2 seats available at this dinner, honoring Jan Elfers, the new Executive Director of Ecumenical Ministries of Oregon.

Nathan expresses thanks for gifts and the celebration of his installation as Dean.

Jr. Warden Report

Roger Qualman

Roger presents the Junior Warden's Report.

Roger presents the The Reserve Study – a catalogue of all property on Cathedral grounds. This study will be reviewed mid-year, and the plan is to engage this study in July, 2016.

Nartex Project – The Waterleaf Group Interior Design person has proposed some plans for updating the Narthex, including a new floor plan with furniture, lighting as well as a proposed new wall between the nave and narthex. A rendering from Waterleaf will be completed by the end of June, 2016.

Parking Lot – Roger states that a parking program and enforcement of our parking space is needed. A parking consultant was engaged, and a proposal was provided by this consultant. Options include the possibility of charging for our parking space. Roger reports that further communication with the parking consultant is planned.

Sexton Report – Please refer to Vestry packet of meeting materials - pg. 25

Sr. Warden Report

Susan Lindauer

Living Compass Wellness Training – Susan reports that she, Leslie, and Kelly plan to attend on October 20th -22nd 2016 in Chicago.

Brendan Barnicle Reaffirmation Endorsement for Candidacy Postulancy to Holy Orders was distributed and signed by Vestry members and Officers.

Team Building

Daniel Eagle

Daniel presents a Team Building Experience based on the Godly Play program, including Vestry Members and Officers.

Susan calls for an Executive Session at 8:10 A.M.

Susan concluded The Executive Session was concluded at 8:48 P.M.

Susan Adjourned The Vestry Meeting at 8:48 P.M.

Respectfully Submitted,

John Barnes, Clerk

Scheduled Vestry and Chapter 2016

**May 24, June 28, Vestry & Chapter August 23,
September 27, Vestry & Chapter October 25, November 29**
Unless noted, all meetings begin at 5:30pm