



## Trinity Episcopal Cathedral Vestry

(Chapter Executive Committee)

March 29, 2016

**Welcome and Roll Call: 5:30pm in the Morrison Room**

**Nathan LeRud**

**Opening Eucharist in the Cathedral**

**Nathan LeRud**

Vestry Voting, present: Nathan LeRud (Dean), Susan Lindauer (Sr. Warden), Nancy Bennetts, Leslie Carveth, Daniel Eagle, Elaine Harris, Steve Isaacson, Fred Jeibmann, Jill Kirk, Jenn Satalino-Stone, Susan Workman

Vestry Voting, excused: Roger Qualman (Jr. Warden), Kelley Pecis

Non-Voting: , John Barnes (Clerk), Raggs Ragan (Cathedral Clergy), Tim McMahan (Chancellor), Jim Bethell (Interim Associate Priest)

Non-Voting Excused: Ed Carveth (Treasurer), Ajah Capps (Staff)

Others: , Katie Bronson (Staff)

Susan opens the meeting with a prayer, and offers greetings to everyone for the first meeting of the newly elected Vestry. Susan expresses gratitude to be in her new role as Senior Warden, and she expresses her interest in openness and trust, as well as collaboration, and she encourages these pursuits among Vestry members. Susan also expresses interest in experimentation.

**Debrief of Vestry Retreat** Please refer to Vestry packet of meeting materials pg 1

**Susan & Nathan**

**Susan and Nathan present information regarding the Vestry Retreat of February 12<sup>th</sup> and 13<sup>th</sup>, 2016.**

Susan presents a new agenda format for Vestry Meetings, including the Consent Agenda. Susan invites input and discussion regarding the Retreat. Such discussion was engaged among all present, including what attendees thought was valuable. Further discussed was engaged regarding trust-building and team building. Susan also emphasizes Trinity's Vision.

**Vestry Thank You Cards**

**Ajah Capps**

Ajah is absent due a medical emergency. Katie reports that there are some 400 thank-you cards for the annual giving campaign. Katie plans to communicate with Ajah regarding seeking Vestry members' assistance in signing these cards.

## Management

**Consent Agenda**

**Approval of Vestry Minutes of January 26, 2016 Meeting**

**John Barnes**

Please refer to Vestry packet of meeting materials pg 3

### **Approval of Vestry Consent Agenda February 12, 2016**

Please refer to Vestry packet of meeting materials pg 8

### **Finance-Related Items**

**Susan & Nathan**

Financials Please refer to Vestry packet of meeting materials pg 9

Banking Services Review Please refer to Vestry packet of meeting materials pg 27  
Consideration of this Review was discussed.

### **Comprehensive Campaign** Please refer to Vestry packet of meeting materials pg 28 **Ajah Capps**

Restrooms Update – Renovation of the bathrooms was discussed at length at the last Vestry Meeting.

Rosales Organ Protection - Nathan requests that all Vestry members be “ambassadors” for the organ being out of use this year – beginning May 2<sup>nd</sup> - possibly through October. Nathan emphasizes the need for keeping the organ safe during roof replacement construction. Specific concerns among the Vestry should be addressed to Ajah. Congregation members' questions should be addressed to Katie. The announcement regarding the organ being out of use will be presented to the Congregation in the next few weeks.

Loan Conversation – this topic, including the Bridge Loan options will be discussed again at future Vestry Meetings.

### **Dean’s Report**

**Nathan LeRud**

Outreach Conversation – Please refer to Vestry packet of meeting materials pg 30

Installation, April 17 – The Dean's Installation Event – at Evensong

Post-CEEP Report (Consortium of Endowed Episcopal Parishes) Review

Search Committee Please refer to Vestry packet of meeting materials pg 31

Discussion was pursued regarding the search for a new staff position. Leslie reports that she has notes regarding the dean search process to share if Vestry members are interested. Nathan requests that if there are questions, to address them to him.

### **Jr. Warden Report** Please refer to Vestry packet of meeting materials pg 32 **Susan Lindauer**

Discussion was pursued of the details of the construction of Courtyard Accessibility.

### **Sr. Warden Report** Please refer to Vestry packet of meeting materials pg 33 **Susan Lindauer**

SAFE Church Training Dates - Preventing Sexual Exploitation in Communities of Faith. Next opportunity May 7<sup>th</sup>., 2016. Three trainings are required of Vestry members. The dates of these three

trainings are offered in a three year rotation.

Dick Thomas Memorial plaque was presented.

Living Compass Training - Kelly, Leslie, Susan are planning to attend this Conference in Chicago in October, 2016.

## **Other Reports & Commission Minutes**

Commission & Committee Minutes Please refer to Vestry packet of meeting materials pg 34

### **Approval of Consent Agenda**

*A motion was made to accept the Consent Agenda, which includes: The draft minutes of the January 26th, 2016 Vestry Meeting, as distributed, and amended, as well as the draft minutes of the Vestry Consent Agenda of the February 12<sup>th</sup>, Vestry Retreat as distributed, and also the Plaque in commemorating Dick Thomas, in the amount of \$153.00 The motion was seconded and the Vestry passed the motion.*

**Discussion was pursued of the Consent Agenda Process, and review of Dean's and Wardens' reports separate from the Consent Agenda.**

## **Mission**

**Team Building**  
Postponed until next Vestry Session

**Daniel Eagle**

**Vestry Leadership & Vision**  
To be Continued next Vestry Session

**Susan Lindauer**

*Susan calls an Executive Session at 6:48 P.M.*

*Susan concludes Executive Session at 8:18 P.M.*

**Transition/Installation Costs** – Budget for the Dean Search – Leslie reports that funds for the Search were not all expended, and the remainder of these funds were returned to the General Fund.

Installation Celebration – Susan presents information about the Dean's Installation and Celebration.

Three Items – Cassock – Cost \$1165.00

Prayerbook – Elaine presents information about the Publication of Prayers of Discernment, New Leadership – bound and given as a gift to Nathan, 50 paperback copies, and \$5.00 additional cost for each individual copy. These 50 copies will be sold at the Bookstore.

Cost = \$1700.00 total

Food Costs = \$2500.00 for the Dean's Installation celebration at Trinity

Leslie presents information regarding additional welcoming gatherings for Nathan, and this was further discussed.

*A motion was made to approve an additional \$3000.00 from the Vestry Unallocated Fund to be expended for the Dean's installation, and to sell an additional 50 copies of the Prayers of Discernment Book. The motion was seconded and the Vestry passed the motion.*

## **Questions & Concerns**

**Susan Adjourns the meeting at 8:37 P.M.**

### **Scheduled Vestry and Chapter 2016**

**Vestry & Chapter April 26, May 24, June 28, Vestry & Chapter August 23,  
September 27, Vestry & Chapter October 25, November 29**  
*Unless noted, all meetings begin at 5:30pm*

*Respectfully Submitted,*

**John Barnes, Clerk**