



Trinity Episcopal Cathedral Chapter & Vestry Minutes

(Chapter Executive Committee)

September 22, 2015

Welcome and Roll Call: 5:30pm in the Morrison Room

Jerry Petty

Opening Eucharist in the Chapel

Nathan LeRud

Vestry Voting, present: Nathan LeRud (Acting Dean), Jerry Petty (Sr. Warden), Roger Qualman (Jr. Warden) Nancy Bennetts, Leslie Carveth, Craig Chanti, Kirk Hampson, Steve Isaacson, Fred Jeibmann, Jill Kirk,

Susan Lindauer, Susan Workman

Vestry Voting, excused: Jenn Satalino-Stone

Non-Voting: Ed Carveth (Treasurer), John Barnes (Clerk Elect)

Raggs Ragan (Cathedral Clergy), Tim McMahan (Chancellor)

Non-Voting Excused: John Holmstrom (Clerk) Jim Bethell (Interim Associate Priest)

Others: Katie Bronson (Staff), Ajah Capps (Campaign)

Approval of Vestry Minutes of August 25, 2015 Meeting

A motion was made to accept the draft minutes of the August 25th, 2015 Vestry Meeting, as distributed. The motion was seconded and the Vestry passed the motion.

Mission

1.) Next Steps in Comprehensive Campaign (Ajah Capps and Kirk Hampson)

Campaign Update – Ajah presents the Comprehensive Campaign update, with financial balances. Yearly income has been projected out for a five year period. Project Completion Financials and Financial Forecasts in combination will be presented at next month's Vestry meeting.

PMC Campaign Update - Please refer to Vestry packet of meeting materials -p. 4

Kirk reports that the final CD estimate for the Courtyard Accessibility Project will be received by October 1st, 2015. The 1906 Roof final estimate is planned to be received by October 28th, 2015. Kirk reports Courtyard Project and 1906 Roof Construction funding is planned to be authorized in the October - November, 2015 time frame.

Courtyard Permit Funding Vote – Kirk reports that an early permit funding authorization is needed.

A motion was made to authorized \$23,500 to submit and accommodate the construction permit, which is planned to be received by Ocotober 1st, 2015. The motion was seconded and the Vestry passed the motion.

Kempton Hall roof was inspected and found to need repair. The repairs and gutter cleaning are being addressed by buildings and grounds.

2.) Annual Giving Campaign Update (Ajah Capps)

Please refer to Vestry packet of meeting materials p. 11

Ajah presents that the Annual Giving Campaign begins October 4th. Craig Chanti is the campaign chair this year. Ajah reports on the details of the Campaign.

3.) 2015 Vestry Goals (Susan Lindauer, Craig Chanti)

Finance/Resource Development Update - Please refer to distributed Financial Stability Proposal- Craig presents this proposal, including Future Giving Opportunities, and he suggests that all Vestry members review this proposal.

Susan Lindauer presents on the Parking Report, including zoning change processes, involvement of neighborhood representatives, and followup on the parking survey. Steve reports that the parking summary will be soon be posted on the Trinity website. Tim reports on a Parking Committee meeting that was held to discuss the potential zoning change, including discussion of having more clarity about direction and goals.

Jerry proposes an Executive Session – Executive Session held 6:35 to 6:42 P.M.

Management

1.) Finance-Related Items – (Ed Carveth)

Ed presents the Financial Report please refer to Vestry packet of meeting materials pp. 12-29.

2.) Other Reports for Action, Information and Announcements

Vestry Nominating Committee Report (Susan Lindauer)

Susan reports 2 meetings of the Nominating Committee were held. Needs of new Vestry members were discussed. This list of needs is planned to be completed and distributed to vestry for nomination input in October, 2015.

Acting Dean's Report (Nathan LeRud)

Trinity Long-Term Vision - Nathan reports on the Trinity Long-Term Visioning and Discernment Day. A descriptive statement was distributed to Vestry. Nathan reports on this meeting that was held on September 19th, 2015, and he invites input, and discussion was engaged regarding this Discernment Day experience, including potential future plans. Group will be meeting again in the near future.

Jr. Warden's Report (Roger Qualman)

Sexton Report - Please refer to Vestry packet of meeting materials p. 30

Roger reports on accomplishments of the summer re: buildings and grounds, including painting of doors, and railings. Roger states that the Youth Loft has been upgraded for the Fellow in Church Music. Narthex upgrade process continues, with the design contract having been completed with Waterleaf, Inc. Design Firm. Roger states that the change of insurance providers is still in process, to be finalized by February, 2016.

Sr. Warden's Report (Jerry Petty)

Wistar Morris Dinner - Jerry reports that the awards banquet has 4 openings available.

Other Reports & Commission Minutes

Commission & Committee Minutes - please refer to Vestry Packet - pg 31

Jerry adjourned the meeting at 7:14 P.M.

Scheduled Vestry and Chapter Meetings in 2015-2016

October 27 Chapter, November 24

Unless noted, all meetings begin at 5:30pm

Respectfully submitted,

John Barnes, Clerk-elect